5/4/10

**YOUR IMMEDIATE ATTENTION IS NEEDED!!!!!**

**WHEN WRITING AN IEP IN INFINITE CAMPUS PLEASE FOLLOW THE STEPS BELOW**

When entering data and information in the Special Education Services and Related Services Section of the IEP choose a Service Provider from the drop down. The Service Position should be left blank. Click on the Box Display on Print this will enter a check in the box. This will allow for the correct information (service provider) to print on the IEP.

