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|  | 4 | 3 | 2 | 1 | Comments |
| Materials | Student is prepared for task. | Student needs 1-2 prompts to get materials ready for task. | Student needs more than 2 prompts to get materials ready for task. | Student is not prepared for tasks. |  |
| Beginning Tasks | Student begins working on task quickly with prompts from teacher. | Student needs 1-2 prompts to begin task. | Student needs more than 2 prompts to begin task. | Student does not begin task. |  |
| Focusing on Task | Student remains on task despite distractions. | Student is distracted but can return to task with prompt from teacher. | Student is distracted but can return to task with strong warning from teacher. | Student is easily distracted and cannot focus on task. |  |
| Allowing Others to Remain on Task | Student does not distract others while a task is being completed. | Student sometimes distracts others but | Student sometimes distracts others but | Student often distracts others and keeps them from working. |  |
| Completing the Task | Student completes task with quality needing no prompts from teacher. | Student completes most of task after 1-2 prompts from teacher. | Student completes some of task needing more than 2 prompts from teacher. | Student does not complete tasks. |  |