

3. Experience:

List in consecutive order beginning with the next most recent position following the position listed in Section 2. Include both administrative and teaching experience. List the district size, if you worked at the district level, or school size, if you worked at the school level, and the number of individuals supervised for each position.

Dates	Position, Institution, Location	Supervisor(s) Name & Title	Supervisor(s) Contact Phone
From:			Business:
To:			Home/Cell:
Reason for Leaving (Please be specific):			Number of Students:
Dates	Position, Institution, Location	Supervisor(s) Name & Title	Supervisor(s) Contact Phone
From:			Business:
To:			Home/Cell:
Reason for Leaving (Please be specific):			Number of Students:
Dates	Position, Institution, Location	Supervisor(s) Name & Title	Supervisor(s) Contact Phone
From:			Business:
To:			Home/Cell:
Reason for Leaving (Please be specific):			Number of Students:
Dates	Position, Institution, Location	Supervisor(s) Name & Title	Supervisor(s) Contact Phone
From:			Business:
To:			Home/Cell:
Reason for Leaving (Please be specific):			Number of Students:
Dates	Position, Institution, Location	Supervisor(s) Name & Title	Supervisor(s) Contact Phone
From:			Business:
To:			Home/Cell:
Reason for Leaving (Please be specific):			Number of Students:

4. Education:

List all graduate and undergraduate work and degrees earned.

Name of School	Date of Degree	Degree or Hours	Major	Minor
Undergraduate Institution				
Graduate Institution				

5. References*:

List the names of persons who are familiar with your character, work, personality and work habits. Feel free to attach a list of additional references.

Name	Official Position	Telephone (Business)	Telephone (Cell/Residence)	E-Mail

*No reference will be contacted without prior notification of the candidate.

6. Background Check and Information:

In addition to the following information, a thorough background check may be made at the option of the Governing Board.

If additional space is needed, begin your explanation here and attach additional sheets and clearly identify as 6. Background Check and Information: A, B, C and D respectively.

“YES” answers to the following questions will not necessarily result in denial of employment. The District will consider all circumstances, including the date and nature of events which have led to the actions described below. Your written explanation will assist the District in determining your eligibility and suitability for employment.

- A. Have you ever been convicted of, admitted committing, pleading no contest to, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? If you answer “Yes” you must provide dates of the proceedings, the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).

___ Yes ___ No

Explanation: _____

- B. Have you ever been dismissed (fired) from any job, or resigned at the request of your employer, or while charges against you or any investigation of your behavior was pending? You must answer “Yes” even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer “Yes” you must provide the date of termination of employment, the name, address and phone number of the employer(s) and a statement of the alleged reasons for termination.

___ Yes ___ No

Explanation: _____

- C. Have you ever had any licenses or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? If you answer “Yes” you must provide the dates of the proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of the accusations against you, the final disposition and/or current status of the charge or complaint.

___ Yes ___ No

Explanation: _____

- D. Are you now being investigated for any alleged misconduct or any other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or previous employer? If you answer “Yes” you must provide the name, address and telephone number of the employer or licensing body and a statement of the accusations against you.

___ Yes ___ No

Explanation: _____

7. Consent to Conduct Background Investigation and Release:

I understand that in order for the District to determine my eligibility, qualifications, and suitability for employment as Superintendent, the District may conduct a background investigation. This investigation may including asking my current and any former employers and educational institutions I have attended and other individuals about my education, training, experience, qualifications, job performance, professional conduct and evaluations, as well as confirming my dates of employment or enrollment, positions held, reasons for leaving employment, whether I could be rehired, reasons for not rehiring (if applicable) and similar information.

I hereby give my consent for any employer or educational institution to release my any information requested in connection with this background investigation.

I grant permission for a criminal records check.

I release, hold harmless and agree not to sue or file any claim of any kind against my current or former employer or educational institution, and any officer or employee of either, that in good faith, furnishes honest written or oral references requested by the District to complete its background investigation.

I understand that knowingly providing false information on this Application may subject me to sanctions, up to and including, dismissal.

Date: _____

Applicant Signature

Type or Print Full Name

Please return the original and seven copies of this Application to:

Grant County Superintendent Search
c/o Donald J. Ruberg, Esq.
Ruberg Law, PLLC
25 Town Center Blvd., Suite 204
Crestview Hills, KY 41017