



Grant County High School In-Person Protocol

Parent Responsibility

- Parent/Guardians are expected to provide a cloth/medical mask for their own student.
- Masks should be 2-ply and follow school dress code requirements.
- Parent/Guardians are expected to take the child's temperature prior to the student leaving the house. If students have the following symptoms, parents must keep their child at home:
 - Temperature of 100.4 degrees Fahrenheit or higher
 - Sore Throat
 - New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline).
 - Shortness of breath
 - Fatigue
 - Muscle or body aches
 - New loss of taste or smell
 - Congestion or runny nose
 - Diarrhea, vomiting, or abdominal pain
 - New onset of severe headache, especially with a fever

Morning Arrival

Car Riders/Parent Drop Off

- GCHS doors open at 7:30am for car riders.
- Students are to be dropped off at the sidewalk, pulling up to the next available staff member.
- School staff will take the student's temperature before they exit the vehicle.
- If temp is below 100.4, they will enter the building through the gym lobby doors.

- If temp is 100.4 or above, the student will not exit the vehicle. The driver will go back through the parent drop off line and student temperature will be taken a second time.
- If temp remains over 100.4 on the second attempt, the student will leave campus with the driver.

Student Drivers

- Students will have their temperature checked by school staff before pulling into the student lot each morning.
- They will remain in their vehicles until their temperature is checked. Students should look for school staff and stop when directed.
- If temp is below 100.4, they will park their vehicle and enter the building through the gym lobby doors.
- If temp is 100.4 or above, the student will be asked to contact their guardian for next steps or be escorted to the exterior entrance of the school "Care Room."
- Students are asked to park toward the softball field end of the lot until they have purchased their parking pass.
- Students planning to drive to campus must purchase a parking pass at the school within the first 10 days of the beginning of school.
- This does not apply to those who will receive their pass when they receive their license later in the year. Those students will follow procedure to pay for a parking pass when they begin parking on campus.
- Reminder that all school fees must be paid prior to receiving a parking pass.

Bus Riders

- Riding the school bus is a privilege
- The student will be required to wear a mask the entire time they are on a school bus.
- The student will sit in the assigned seating chart provided by the bus driver.
- The driver is the only person who can change seating assignments.
- Upon exiting the bus, school staff will take the temperature of each student
- If temp is below 100.4, they will enter the building through the cafeteria hallway doors.
- If temp is 100.4 or above, the student will be escorted to the exterior entrance of the school "Care Room."
- No Bus passes will be given for the 2020-2021 school year.
- Students will not be permitted to be dropped off at an elementary school to ride a school bus to their designated school building.

Morning Procedures

- Upon entering the building, students will have the opportunity to grab breakfast from a grab and go cart.
- Students should all take breakfast, as there will not be a 2nd chance breakfast opportunity this year.
- Students will report to their Tribe Time classroom and will eat their breakfast there.
- Students will not be able to move around the hallways once they are in their classrooms without teacher permission.
- No students will be able to walk down toward the gym after entering the academic wing.
- Gym Lobby restrooms will be closed but students may use restrooms in the academic wing.

Late Arrival

- If the student arrives late to school, the parent/guardian or the student will follow the correct protocol.
- Call the school and inform the front office that the child has arrived on campus:
 - **Grant County High School 859.824.9739**
 - Inform school staff of student's name and make/model of vehicle
 - If student driver - inform of name
- Pull to the main entrance of the school and wait in your vehicle until school personnel exit the building to take the child's temperature.
- If temp is below 100.4, they will be escorted into the building and signed into school for the day.
- If temp is 100.4 or higher, school personnel will attempt a second temperature check.
- If the second temperature check is still 100.4 or higher, the parent/guardian will take the child home for the day.

Students taking Dual Credit Classes

- Students checking in must enter through the front entrance. When arriving they will buzz in and when prompted respond with their name, and that they are returning from a Dual-Credit class.
- Students will sign in at a podium in the lobby before entering the front office.
- School staff will take the student's temperature

- If temp is below 100.4, they will be released to their next designated location
- If temp is above 100.4, they will be escorted to the Care Room and a guardian contacted
- Students taking courses off campus who come on to school grounds for a class on campus, will follow the same procedure.

Dress Code

Acceptable	Not Acceptable
<p>Pants/Skirts</p> <ul style="list-style-type: none"> ● Must be worn at the waist ● Belt must be worn if needed to hold pants up <p>Shorts/Dresses</p> <ul style="list-style-type: none"> ● Must be less than 2" above the knee. <p>Shirts/Tops</p> <ul style="list-style-type: none"> ● Sleeveless shirts must have fabric that extends from the neck to the shoulder. <p>Shoes</p> <ul style="list-style-type: none"> ● Must be worn at all times for safety reasons. <p>Masks</p> <ul style="list-style-type: none"> ● All students must wear a mask, when in the building, Masks can be of a solid color, pattern or a Grant County spirit mask. 	<p>Pants/Skirts</p> <ul style="list-style-type: none"> ● No holes in jeans higher than 2" above the knee ● No sagging pants <p>Shirts/Tops</p> <ul style="list-style-type: none"> ● No spaghetti straps, tank tops, halter tops, tube tops, racer-backs or sleeves cut-off. ● No see through or sheer material. ● No slogans or statements <p>Masks</p> <ul style="list-style-type: none"> ● Any student wearing a mask other than a solid color, pattern or Grant County spirit mask, will be given a replacement mask to wear and will be subject to disciplinary consequence ● No slogans or statements <p>Other</p> <ul style="list-style-type: none"> ● No bandanas, scarves, or gloves ● No sunglasses ● No hoods, hats or other head covering ● No offensive language, logos, pictures, etc. ● No blankets, capes or flags can be worn ● No jewelry with sharp edges, points or chains ● No alcohol, tobacco or drug related references. ● No coats or jackets in the cafeteria serving area. ● Any clothing or mask that disrupts the education process will result in a dress code violation.

* Know that student dress and appearance shall be appropriate at all times and shall not be disruptive to the educational process. The appropriateness of a student's clothing and mask is left solely to the discretion of school administration.

Care Room

- Once the student is in the care room, a school employee will note the student's temperature in Infinite Campus and call the parent/guardian.
- The guardian is expected to immediately pick-up the student from school and follow the "Grant County School's Decision Tree" for next steps.
- Students are not permitted to stay in the "Care Room" for an extended period of time.
- Students in the Care Room are not permitted to ride a school bus and/or school van home.

During the Instructional Day

- Students and staff will be required to wear a mask at all times, except when eating or drinking. School staff will make a determination to call an administrator if a student is not following this procedure correctly.
- When walking in the school hallway, students will follow the designated patterns for flow of traffic by following the rules of the road and staying on the right hand side of the hallway, following marked arrows.
- When transitioning from class to class, all students and staff must wear a mask.
- All teachers will determine a seating chart, and all students must sit in their assigned seat. The classroom teacher can change the seating chart based on their professional judgment.
- The teacher will keep documentation of seating charts, including any changes made.

Chromebooks and Student Electronic Devices

- Students should bring Chromebooks that they have borrowed to use during NTI to use while at school.
- Students may also bring their own device to connect to the WIFI when at school.
- While students are able to bring their own device to school for academic use, they will be expected to use the device only when appropriate and at the direction of the teacher.
- Student cell phones, gaming devices, earbuds, headphones, etc. are not allowed to be in use during instructional hours.

Lunch Expectations

- Each student's 3rd period class is assigned one of five lunch blocks.
- School staff will walk their class to lunch in every block except for the 1st block.
- 1st block lunch students will leave their backpacks in the hallway and retrieve on their way to class.
- 5th block lunch students will bring their backpacks from class, leave in the hallway and retrieve on their way to 4th period.
- Students are expected to wear masks while in line for lunch, both in the hallway and in the serving line.
- Students are also expected to maintain 6 ft. of social distance in the serving area.
- Options have been slightly limited this year to move the line more quickly, and students are encouraged to move quickly through the line to accommodate other students.
- Students will not need to scan their fingerprints this year but are able to purchase extra food from the serving line upon request.
- There will be no water bottle or a la carte items sold.
- Students will be expected to stay in the same seat each day and the seating chart for each lunch block will be kept by school administration.
 - Only school administrators will be able to change the lunchroom seating chart.
- When seated at lunch, students will be able to unmask.
 - If students need to move around in the cafeteria, they will be required to mask.

Water Bottles

- Students are highly encouraged to bring their own water bottles with their names written on them.
- Water fountains are turned off, but bottle filling stations have been installed during the Summer and students are encouraged to refill their bottles often.

Early Pick-Up

- If the parent/guardian needs to pick up their student during the instructional day, they must follow the correct procedures.
- Contact with the school and parent/guardian will be handled via telephone.

- The parent/guardian will need to contact the school when they arrive on campus and park in a visitors' parking spot.
- The parent/guardian will remain in the vehicle at all times.
- Once school personnel have verified parent/guardian status through Infinite Campus, the student will be escorted to the vehicle by school staff.
- School staff will fill out the student sign-out sheet with correct information (student's name, person's name picking up the student, time and date).

Ending the School Day

Student Dismissal

- Students will be dismissed from their 5th period classroom at 2:55pm.
- Student drivers and car riders will exit the building from the gym lobby doors.
- Bus riders should exit from the nearest door to their 5th period classroom and go directly to their bus.
- Special needs buses will continue to load on the main curb located by the gym.
- Students should not congregate in the hallway during dismissal
- Late wave bus riders should proceed out of the academic wing and to the gym lobby or the concrete area adjacent to the gym lobby.

Afternoon Traffic Flow

- Please note that the afternoon traffic pattern has changed.
- School buses will line up outside the front of the school.
- School buses will be dismissed first when loaded.
- Parent/Guardians picking up car riders will turn right before crosswalk into the parking lot and park in a parking spot.
 - Car riders will cross at the crosswalk and head toward their vehicle.
 - When students arrive at the vehicle, parents should then exit the lot as directed by SRO Ervin.
- Student drivers will then be dismissed.

School Fees and Paperwork

- Student fee balances are available through Infinite Campus Parent Portal
- Students can pay fees once school is back in session by dropping payment in the payment drop box.

- Fee payment should be in an envelope with the student's name and grade listed.
 - Students will then be called to the office to sign a multiple receipt form and given a receipt to take home to the guardian.
- Families can also mail a check to the school office:
 - Grant County High School
715 Warsaw Rd.
Dry Ridge, KY 41035
- Students should also return Household Income Forms and Transportation forms to the front office upon return to school.
 - These can be mailed to the address above or dropped off in the front office.

Miscellaneous Items

- Visitors will not be permitted inside the school buildings during COVID unless considered outside agencies that need to meet with students.
- School buildings will not be rented for outside agencies during COVID.
- Students and parents/guardians must follow all CDC guidelines in order to stay as an "in person" status for educational services.
- Failure to follow CDC guidelines for protocol developed by school and/or district, may be removed from "in person" status to "virtual" status for educational services.